

# Koedo Kawagoe News



Kawagoe City, International Relations Division  
 5th floor of Kawagoe City Hall, 1-3-1 Motomachi, 350-8601  
 Tel: 049-224-5506 Website: <http://www.city.kawagoe.saitama.jp>

## Reception Desks Will be Very Crowded During the Period of Fiscal Year Change

Shimin-ka (Citizen Registration Division) Tel: 224-5742

During the period of fiscal year change from the middle of March to the beginning of April, reception desks will be very crowded because there will be many applicants of people moving in and out of Kawagoe City.

**The City Hall will be open on the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays. Open dates in March will be the 26<sup>th</sup>.**

Open time... 8:30 a.m. to noon.

Sites opened...Shimin-ka (1<sup>st</sup> floor of the City Hall), Shuzei-ka (Tax Collection Division) (2<sup>nd</sup> floor of the City Hall) and Minami Renrakujo

Type of Reception Desks	Procedures covered
Only at Shimin-ka	Registration regarding inhabitant's transfer (moving into or out of Kawagoe, change of address within the city, household status change, etc.), registration regarding family register (marriage, birth, divorce, death, transfer, etc.) and picking up of (My Number) notification cards
Shimin-ka and Minami Renrakujo	Seal registration, procedures related to a citizen's card, issue of a copy of Residence Certificate, issue of Family or Personal Family Register, issue of identification card and issue of seal registration certificate *In cases where inquiries to other municipalities regarding registration of family register, acceptance of registration of inhabitant's transfer, etc. are required, it is not possible to issue the certificate on that day.
	Issue of certificates on taxation and income or tax exemption *Handling of business certificates is not possible.
	Issue of certificates for tax payment
	Issue of certificates regarding Kotei Shisan-zei (Fixed Property Tax) *Handling of Jutaku yo Kaoku Shomeisho (Certificate of Home for Residence) or Certificate of Registration of Tax Ledger of Fixed Property Homes is not possible.
Shuzei-ka	Payment of city taxes (including National Health Insurance Premium), issue of tax payment certificates, reissuing of payment statement and tax payment consultation

\*Only certificates can be issued at Shomei Center (Identification Center). You cannot submit application for moving into or out of the city.

## Honkawagoe Station West Exit Square opened on Feb. 20 (Sat)!

Time required to go between

Honkawagoe Station and Kawage-shi Station has been reduced.

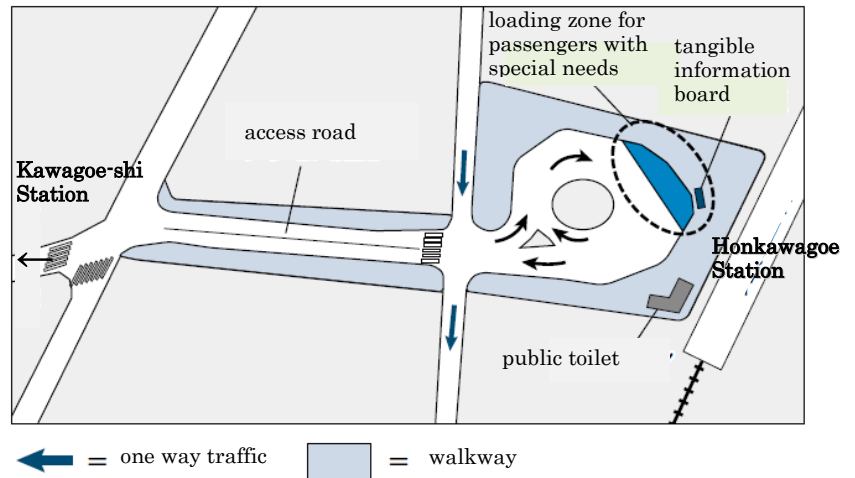
Toshi Seibi-ka (Urban Management Division) Tel: 224-5964

### \*Loading zone for passengers with special needs is set up

It is a zone for exclusive use by wheelchair users, injured persons, people with infants, elderly people or expectant mothers.

### \*Barrier-free design is implemented

Escort Zone (a pedestrian crossing with Braille blocks) and a tangible information board with Braille and letters combined are set up. Also multi-purpose toilets are installed for wheelchair users or other physically handicapped persons.



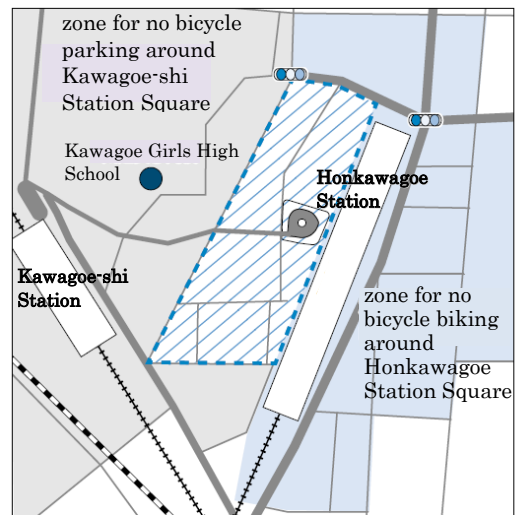
### Zone for no bicycle parking was recently expanded

Bohan · Kotsuanzen-ka (Crime Prevention and Traffic Safety Division) Tel: 224-5721

Honkawagoe Station West Exit Square is used as a new zone for no bicycle parking, in addition to the one of the East Exit Square. (see map)

Warning cards are put on bicycles left discarded on walkways or roads. They will be removed if not taken away quickly by owners.

Please park your bicycle at designated parking places so that squares are comfortable for citizens to use.



= zone newly designated for no bicycle parking

## International Center Information

Closed: Tuesdays and New Year Holidays (Dec. 29th to Jan. 3rd)  
23-10 Sugawara-cho Tel: 228-7723 (Only Japanese spoken)

Inquiries: Kokusai Bunka Koryu-ka, Tel: 224-5506

**Klasse de Nihongo** Date: Mondays, Fridays and Saturdays.

Time: 10:00 am-12:00 noon, 2:00-5:00 pm., 6:30-8:00 pm.

Free Japanese language classes for foreign citizens are provided. No prior registration is needed.

### Consultation Services For Foreign Citizens

If you need an interpreter, please let Kokusai Bunka Koryu-ka know in advance.

▶ General (Japanese and Chinese): Monday March 28<sup>th</sup>, April 11<sup>th</sup> and 25<sup>th</sup>, 1:00 pm.-6:00 pm

▶ General (Japanese and Portuguese): Saturday April 2<sup>nd</sup> and 16<sup>th</sup>, 1:00 pm-6:00 pm

▶ Legal Affairs (Japanese) **Reservation available**: Friday March 25<sup>th</sup> and April 22<sup>nd</sup>, 3:00 pm-5:00 pm

▶ Visa status (Japanese) : Saturday March 26<sup>th</sup> and April 23<sup>rd</sup>, 1:00 pm-6:00 pm

